



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance Minutes
Regular Meeting
Wednesday, December 19, 2012
Meeting Room 1 - 7:00 p.m.**

NAHOCY A. BRAY
TOWN CLERK

Nancy A. Bray

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COLCHESTER, CT

MEMBERS PRESENT: Rob Tarlov(via phone conference), Rob Esteve, John Ringo, Thomas Kane and Art Shilosky

MEMBERS ABSENT: Cathy Pompei

OTHERS PRESENT: First Selectman Gregg Schuster, Maggie Cosgrove, Jim Paggioli, Gregg LePage, Tricia Coblenz, Cheryl Hancin, Civic Students and other citizens

1. CALL TO ORDER

Vice Chairman R. Tarlov called the meeting to order at 7:00p.m.

- 2. APPROVAL OF MINUTES: December 5th and Special Tri-Board Meeting of December 12th**
J. Ringo **MOTIONED** to approve the minutes of the December 5, 2012 regular meeting.
SECONDED by A. Shilosky. T. Kane abstained. All others approved. **MOTION CARRIED.**

T. Kane **MOTIONED** to approve the minutes of the December 12, 2012 special tri-board meeting.
SECONDED by J. Ringo. All members present voted in favor. **MOTION CARRIED.**

3. CITIZENS COMMENTS

None

4. ADDITIONS TO THE AGENDA

R. Tarlov **MOTIONED** to add "C. Hancin to present Park and Recreation information" to the agenda as item #6 and renumber agenda accordingly. **SECONDED** by J. Ringo. All members present voted in favor. **MOTION CARRIED.**

5. REVIEW OF TOWN MEASUREMENT DATA – Tax Collector

T. Coblenz presented to the board members the November report and the delinquent report as of the end of last month. T. Coblenz gave an overview of the reports and stated they will be going to the on-line payment system and to view tax bills hopefully in January.

6. C. HANCIN TO PRESENT PARK AND RECREATION INFORMATION

C. Hancin presented her proposal to change two positions in Parks and Recreation. Discussion was had. The board members asked C. Hancin for more information to be presented at the next Board of Finance meeting.

7. DEPARTMENT REPORTS

a. Finance Department

M. Cosgrove gave an overview of the November 30, 2012 reports. Discussion was had. M. Cosgrove stated they have begun the process for FEMA reimbursement for the last storm.

b. Tax Collector

None

c. Treasurer

None

7. FIRST SELECTMAN'S REPORT

a. Transfer Requests

J. Ringo **MOTIONED** to approve the following budget transfers: \$10,128 from "Various-Telephone (Various 45216)," to \$10,128 "Public Works Facilities-Telephone (13205-45216);" \$400 from "Police-Professional Services/Crimestar Support (12101-44208)" to \$400 "Police-Overtime (12101-40103);" \$1,000 from "Fire Equipment Supplies (12202-42346)" to \$1,000 "Fire-Other Equipment Repair (12202-46327);" \$10,000 from "Public Works Facilities-Regular Salaries (13205-40101)" to \$9,300 "PW Administration-Regular Salaries (13200-40101)" and \$700 "PW Grounds Maint-Regular Salaries (13203-40101). **SECONDED** by T. Kane. All members present voted in favor. **MOTION CARRIED.**

b. First Selectman's Update

First Selectman G. Schuster stated there is a tentative deal to deal with current year fiscal deficit at the state level with minor cuts to municipal aid which should not impact Colchester. First Selectman Schuster stated an award was won from GFOA for distinguished budget presentation which D. Kennedy was instrumental in putting together with the assistance from M. Cosgrove. First Selectman Schuster stated that G. Plunkett is planning on retiring in February. First Selectman Schuster stated that the member communities of KX have decided that the best course of action is for KX dispatch to stay together as a family but put out a RFP. First Selectman stated that the police department has stepped up their patrol this week. First Selectman Schuster stated he passed on our condolences, sympathy and offers of assistance to the First Selectman of Newtown. A very well attended candlelight vigil was had this weekend on the town green and thanked all the clergy who helped put that together. First Selectman Schuster also stated we are closely looking at all town security within our school system.

8. CORRESPONDENCE

R. Esteve stated R. Tarlov received correspondence from S. O'Leary, Chairman of the Parks and Recreation committee, who is making the recommendation that was brought forward by C. Hancin and a request to consider funding options.

9. LIAISON REPORTS

A. Shilosky stated that the order for the new police cruiser has been ordered, the request for the new pistols will be put in next year's budget and the third shift coverage presentation has been tabled due to the resignation of Commissioner Petty.

10. OLD BUSINESS

a. Review and Discussion and Possible Action for the Energy Conservation Project and Lease Financing:

i. **“The Board of Finance supports the energy savings initiatives as recommended by Celtic Energy, Honeywell and staff”**

J. Ringo **MOTIONED** that the board of finance supports the energy savings initiatives as recommended by Celtic Energy, Honeywell and staff. **SECONDED** by A. Shilosky. All members present voted in favor. **MOTION CARRIED.**

ii. **“The Board of Finance hereby recommends that the Town of Colchester undertake a lease-purchase financing of the Energy Conservation Savings Program, substantially as described in the Investment Grade Audit prepared by Honeywell Building Solutions and on file in the office of the First Selectman.”**

T. Kane **MOTIONED** to move to resolve that the Board of Finance hereby recommends that the Town of Colchester undertake a lease-purchase financing of the Energy Conservation Savings Program, substantially as described in the Investment Grade Audit prepared by Honeywell Building Solutions and on file in the office of the First Selectman. **SECONDED** by A. Shilosky. R. Tarlov abstained. All other members present voted in favor. **MOTION CARRIED.**

b. Improving the Budget Process and Review of Suggestions

i. February 6 – Public Budget Discussion

First Selectman Schuster stated that on February 6, 2013 there will be a budget forum.

c. Update on Health Insurance Fund

M. Cosgrove stated that December is tracking lower than November, but the numbers still are not good.

11. NEW BUSINESS

None

12. CITIZENS COMMENTS

None

13. ADJOURNMENT

A. Shilosky **MOTIONED** to adjourn at 8:27 p.m. **SECONDED** by T. Kane. All members present voted in favor. **MOTION CARRIED.**

Respectfully Submitted,



Gina Santos, Administrative Assistant